

CVs and Online presence

Slides online at: <http://edshare.soton.ac.uk/20071/>

Lecture 1.3
03/10/2019

Dr Su White

Professional development (COMP1205)



Module home page



Assessed part of the course

Topic & weighting	When	Lead Lecturer	Focus/Rationale
CV	W1-3	Su White	<ul style="list-style-type: none">• Learn 'hands on' what can make a good CV• Prepare and submit a simple assignment• Get ready for a careers fair, and maybe submitting an internship application
Group Presentation NB: complex timetable	W4-8	Hugh Davis	<ul style="list-style-type: none">• Learn 'hands on' about teamwork• Make a start at building good research skills• Make a presentation before it really matters• Prepare for future modules
Technical Report	W4, 6-11,15	Mark Weal	<ul style="list-style-type: none">• Learn 'hands on' about academic integrity• Establish good research and recording practices• Practice formal writing• Prepare for future modules

Stage 1 CVs – and careers' fair

W	Date	Tuesday 13:00-13:45 (32/1015)	Thursday 15:00-15:45 (32/1015)	Thursday 17:00-17:45 (32/1015)	By 1600 on Friday
1	30/09	Welcome and Introduction, Su White , (slides , Recorded Lecture)	What is employability? Su White (slides , audio , Careers Services)	CVs and online presence, Su White , (slides , Recorded Lecture)	CW1 (CV) Released]
2	07/10	CV coursework tutorial, Su White (slides , Recorded Lecture Part 1 Recorded Lecture Part 2)		What did you put in your CV? Real world experience and advice from ECS Alumni	
3	14/10				CW2 (Group presentations) Released Careers Fair Friday 28/10/2019, 11:00-15:30 - Jubilee Sports Hall CW1 HANDIN - CVs - Before 16:00 Friday 18/10/2019

<https://www.southampton.ac.uk/careers/students/index.page>

Careers fairs
in Jubilee Sports Hall



Assessment

Item	%	Feedback through
CV (due end of Week 3)	15%	Feedback from teaching staff Based on pre-defined marking scheme Feedback lecture week 6

All coursework have marking schemes that you can use for self-assessment

Why self-assessment?

- To know how you are doing
- To understand how we assess your work and compare yourself with others
- You will learn as much from seriously trying to assess your own grade as from our feedback

I will show you the marking sheet on the video OHP

Penalties for late handin are harsh – hand in on time!
All deadlines are Friday, 16:00

Coursework: CV

- What is the coursework about?
 - You will choose between two job openings
 - You will prepare a CV
- Marking scheme
 - See the handin page
- Coursework specification
 - released end of Week 1
 - already on module page
 - discussed in week 2 tutorial lecture
- Coursework deadline
 - End of week 3
- **Feedback**
- Week 2 feedback in tutor groups
 - Take your draft to the meeting
 - Discuss your CV
- Week 6 COMP1205 feedback lecture
- Week 7 special cases
low grades or no submissions
 - Personal feedback via face-to-face meetings with module leader
 - referral to personal tutor

ECS HANDING WALK- THROUGH

I need a volunteer

Assignments

Fri 18 Oct, 16:00 COMP1205 CV : Handin
Coursework

I will use the video OHP

- Talk through the printed module specification

Look at the online presence slides now

Before next week

- Create a simple draft and upload it using the handin
 - This will make uploading the actual document feel easier 😊
 - It will give you time to read all the instructions carefully
 - I will show you my view of the handin page next week

During next week

- You may discuss your draft with your personal tutor
- Or you may agree to do this in week three
- We will discuss appropriate content of CVs in the tutorial lecture on Tuesday
- Following up the links from the previous lecture will provide you with some preparation

Building 32 Room 1015

Next week's lectures

- Tuesday 13:00
 - CV tutorial
- Thursday 15:00
 - Guest lecture
- Thursday 17:00
 - Alumni Panel

- University Map
- iSolutions Workstations
- Bus Information
- Catering
- What Week Is It?
- Events Calendar
- Room Finder
- Buildings & Places
- Term Dates
- Organisation
- Research Facilities
- Points of Service
- Products & Services
- Technical
- University Home

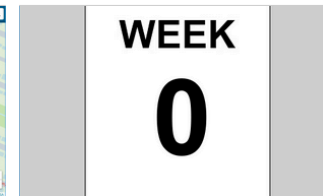
University of Southampton Open Data Service

Hello, we're the University of Southampton Open Data service. Our job is to gather as much of the information known by the University's different sub-parts as we can, and bring it to you in the form of smartphone apps, web tools and datasets you can re-use. We're taking information the University already has, and making it useful!



University Interactive Map

The University's interactive map, made with OpenStreetMap and our own open data.



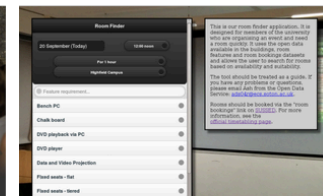
What Week Is It?

Easily convert between normal dates and the University's "week" system.



Events Calendar

An aggregated guide to all the events happening within the University.



Room Finder

A handy tool for finding a suitable, available room on campus.

<https://data.southampton.ac.uk/>