

WEBS6203 preparing your report

Use the mark scheme as guidance

Along with referring to the style guide, you are advised to check what you are doing against the mark scheme (Table 1). You can also use this as a self evaluation tool, and as part of the peer review process

Table 1 WEBS6203 report marking scheme

Criterion	Description	Outcomes	Total
Introduction	<p>The title, abstract and introduction contribute to providing a clear account of the chosen topic including an indication of the range of possible disciplinary perspectives which are relevant to the topic.</p> <p>There is a well explained rationale for analysing it from the two chosen perspectives.</p>	1,3,6	15
Overall Content: structure and detail	<p>A report format is used which structures the content.</p> <p>All necessary parts of the report are present producing a professional looking document which includes an abstract, table of contents, lists of figures and tables.</p> <p>The text is error free and consistently formatted. Figures and tables are appropriately referenced and labelled. Citations and referencing follow Harvard format and are error free.</p>	2,3,4,5,6	10
Body: analysis	<p>There is a clear description of the models, methodologies and approaches of the two chosen disciplines.</p> <p>There is an analysis of how those approaches are of value when analysing the problem.</p> <p>The explanation makes appropriate, relevant and constructive/helpful use tables and diagrams.</p>	2,3,4,5,6	25
Body: scholarly argument	<p>The structure of the argument is clear and supported in a scholarly manner that is evidenced by appropriate levels of referencing for the specified task.</p>	2,3,4,5,6,	25
Argumentation, discussion & conclusions	<p>The argument is presented clearly throughout; the discussion, conclusions and future work is drawn together logically and evidently synthesised. (12.5)</p> <p>The contribution of each chosen discipline is equally evaluated, providing the reader with a clear and persuasive conclusion. (12.5)</p>	2,3,4,5,6,	25

Figure 1 shows a suggested structure for the report, following lines which have been discussed in class.

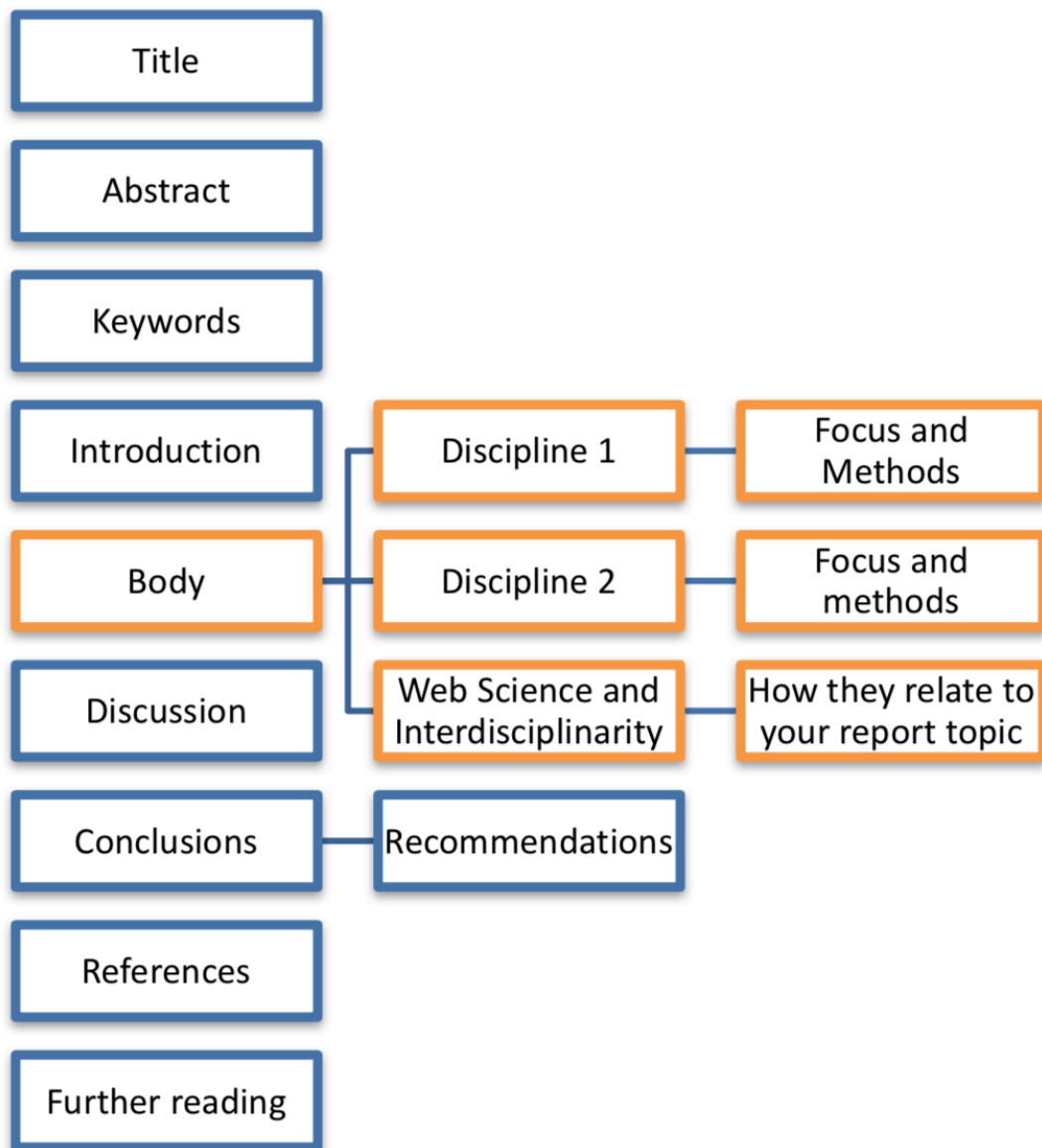


Figure 1 Suggested structure for the interdisciplinary report

Further reading

Hartley, J. (2008) Academic writing and publishing: A practical handbook. Routledge. [Online]. Available at: <http://edshare.soton.ac.uk/16360/> (Accessed: 9 November 2018).

John Morley (n.d.) Academic Phrasebank. [Online]. Available at: <http://www.phrasebank.manchester.ac.uk/> (Accessed: 9 November 2018). Also available via the Hartley Library as an ebook