Students are prompted to do this from nine months onwards. This stage will ultimately allow the student to submit an electronic copy of the nine month report.

Supervisor sets date and examiners for nine month progress report viva.

Supervisor completes reporting after viva.

Examiners review record of viva and confirm their agreement.

Done through emails to the examiners – there is no need for examiners to have access to GSIS.

Student adds their comments.

Supervisor reviews student’s comments and passes to graduate school.

Supervisors have an opportunity to suggest changes to the student’s comments.

Completed form approved by graduate school.

GSIS automatically updates at this point.

Banner updated by graduate school office.