Preparing for your presentations

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http://www.edshare.soton.ac.uk/6216/
resources

• Handouts
  – Task specification: one per group
  – Marking sheet: one per student
Objectives

• Think about the presentation task
• Estimate the amount of work/preparation you will have to do
• Familiarise yourselves with the marking scheme

  Understand
  the different aspects which will be assessed
  when you make a presentation

  Identify
  the necessary tasks associated with preparing
  a presentation

• Give you some practical experience of standing in front of the class
Class Activity

Prepare for a presentation
Your task

In your groups

• Make a list of advice/guidance for preparing and presenting information to an audience
• Think of every possible perspective which you can imagine
• Write the list down
• Use this as a basis for a presentation....
Spot the mistake....
Your Task...

• Prepare a very short ‘presentation’ where
  – you do things wrong,
  – thereby drawing attention to good practice

The catch

Each group will go in turn,
so try to adjust your presentation to do stuff differently to the previous groups!!
I will draw lots for the turn taking 😊
timings

- First 5 minutes (now) briefing
- Next 7 minutes (next) preparation/discussion
- Then 5x4 minutes
- Final 5 minutes – general feedback discussion

Note – this is a very quick event I will use the bell to keep you to time

Of course you could do it better with more time 😊 but please do your best!
Method and Pitch

• In your groups use 7 minutes to plan a short (4 minutes timed) joint presentation to the rest of the class

• The pitch:
  
  – Make a presentation which advises students how to make and excellent presentation and how to avoid making dreadful presentations:
    
    – What are the aspects of a good presentation
    
    – What are things which can go wrong in a presentation
    
    – What are the challenges of a group presentation?
    
    – How would you make sure you scored top points against the marking scheme?
  
  – At the end (final 1 minutes) tell us what background tasks and preparation you would need to do to prepare a well researched and illustrated version of this presentation

Remember the objective is to get you some practice at presenting
The coursework

• The list of topics, method for selecting topic and schedule for presentations will all be formalised over the next week
• You will receive an email when the coursework is available
• Meanwhile
  – the basic structure of the activity specified for previous years in available in Edshare at
    http://www.edshare.soton.ac.uk/4201/
  – The markscheme is in Edshare at
    http://www.edshare.soton.ac.uk/6172/
Archive

• Additional topic offered in previous years
• Students were able to choose between each one
You choose....

Prospective Students

- What they can expect from the application procedure
- What will happen when they first arrive at university
- What it's like being a student at Southampton in ECS generally
- What sort of teaching and individual study they can expect

Presentation Guide

- What are the aspects of a good presentation
- What are things which can go wrong in a presentation
- What are the challenges of a group presentation?
- How would you make sure you scored top points against the marking scheme?

Tell us what you would need to do to actually prepare a well researched and illustrated version of this presentation

Remember the objective is to get you some practice at presenting
Method and Pitch (1)

• In your groups use 10 minutes to plan a short (4 minutes timed) joint presentation to the rest of the class
• The pitch one of two:
  – Imagine you are presenting to a group of school or college students one or two years younger than yourself. The presentation is designed to explain things like:
    – What they can expect from the application procedure
    – What will happen when they first arrive at university
    – What its like being a student at Southampton in ECS generally
    – What sort of teaching and individual study they can expect
  – At the end (final 1 minutes) tell us what you would need to do to actually prepare a well researched and illustrated version of this presentation

Remember the objective is to get you some practice at presenting